

7 May 2009

Dear colleague,

Re: - Supporting resources for 'Developing a strategy for integrated identity management'

- *HR and RA process integration toolkit*
- *Position based access control (PBAC) toolkit*

This letter introduces the publication of further two toolkits to support the 'Developing a strategy for Integrated Identity Management' toolkit, which provides a structure for the key decisions that will need to be made by NHS organisations to realise the benefits of Integrated Identity Management.

In your capacity as SHA Chief Information Officer / Workforce Director, we ask you to endorse and disseminate the accompanying toolkits to Directors responsible for HR, IT and Information Governance in NHS organisations within your Strategic Health Authority:

1. **the HR and RA process integration toolkit** helps NHS organisations move towards integration of the business processes between Human Resources and Registration or between RA and other identity capture processes; and
2. the **Position Based Access Control (PBAC)** toolkit helps to simplify the assignment of access rights to NHS Care Records Service (NHS CRS). Instead of requiring case-by-case scrutiny for every person who requires access to care records, PBAC grants these rights according to the 'access control position' to which their job is assigned. Each time an individual moves into and out of a job they will gain/or lose the access rights associated with that job.

NHS organisations can start achieving benefits now. For example, integrating HR/RA business processes has been documented to deliver: improved information governance, productive time savings and more robust control of who accesses NHS Care Records Service.

Depending on the key decisions made through the implementation of the 'Developing a Strategy for Integrated Identity Management' toolkit NHS organisations will be further supported:

- for employed staff, by a new electronic interface between ESR and the NHS CRS

- independent contractors (e.g. GPs and Community Pharmacists) by User Identity Manager (UIM) the new paperless system to register access to the NHS CRS, both of which will support PBAC.

Finally, we at NHS Connecting for Health and the Electronic Staff Record are jointly providing support to all NHS organisations that are keen to take this work forward. This includes a series of regional, one-day roadshows, in June to provide hands on support and expertise; guidance and facilitation support for each SHA during 2009 and early 2010.

Please encourage key staff within your SHA area to attend a roadshow.

Booking information can be found at:

<http://www.connectingforhealth.nhs.uk/events>

Yours sincerely,



Philip Brown
Head of NHS CFH Access Control



Simon Wilcock
ESR Programme Director